**PROTECTION AND PERMANENCY MEMORANDUM, 11-06**

**TO:** Service Region Administrators

 Service Region Administrator Associates

 Service Region Clinical Associates

 Regional Program Specialists

 Family Services Office Supervisors

**FROM:** Michael Cheek, Director

 Division of Protection and Permanency

**DATE:**  October 25, 2011

**SUBJECT:**  Community Action Agencies

Community action agencies throughout the state offer a multitude of services to assist low income families in meeting their immediate needs. These services may be accessed in order to prevent the removal of a child or to assist a vulnerable adult in attaining basic needs. In order to assist staff in providing information regarding these services to families, [SOP 30.26](https://manuals.sp.chfs.ky.gov/CHAPTER30/34/Pages/3026CommunityActionAgencies.aspx) (click link to view) has been revised. The name has been changed from Weatherization Program to Community Action Agencies and information has been added regarding how to contact community action agencies in your community, as well as additional information regarding the services offered.

If you have any questions regarding this memorandum please contact via e-mail, sarah.cooper@ky.gov or by telephone at (502) 564-2147, ext. 4494.